

MEMORANDUM

DATE October 20, 2009
TO VOV City Council
FROM Planning & Zoning Commission
RE Report on Regular Called Meeting, Wednesday, October 7, 2009

Our meeting was called to order at 7:00 p.m. Those present included Chair Allison Thrash, Commissioners Jack Hirschhorn, Ruan Lourens and Ron Montanez. Vice-Chair Judy Graci was absent. Also present were Village Mayor Jan Yenawine, Village Councilmember Matt Hammond, Village Engineer David Simons and Village Secretary Jennifer Zufelt.

RE Item 2, Citizen Comments. None.

RE Item 3. Discussion of September 15, 2009 Council meeting. Commissioners were provided a review of Council's actions by Chair Allison Thrash and Village Secretary Jennifer Zufelt. Councilmember Matt Hammond was present to provide additional input and answer any Commissioner questions.

RE Item 4. Presentation, discussion and possible action on updated maps from Engineer David Simons. Village Engineer David Simons presented and reviewed the work of Jay Engineering on the Village's Existing Land Use, Zoning and City Maps. Commissioners are to continue their review of these maps and provide David Simons with any edits and/or comments by their November regular meeting.

RE Item 5. Discussion and report on the BCRUA. Commissioners reviewed the latest ongoing BCRUA activities provided in writing by Vice-Chair Judy Graci.

RE Item 6. Update on Joint meeting regarding Noise Ordinance. Commissioners reviewed the October 6, 2009 email from Noise Consultant Bob Bruce. To date, all Commissioners can attend the joint meeting with Council tentatively set for November 5, 2009.

RE Item 7. Discussion and possible action to update Comprehensive Plan.

- a) Transportation
- b) Utilities
- c) Historical Background
- d) Land Use

After much discussion, Commissioners decided (a) Chair Allison Thrash will draft a Scope of Work for a qualified consultant to work with P&Z in its effort to update the Village's Comprehensive Plan; (b) Commissioners will review and provide input on condensing the current Comprehensive Plan; and (c) Commissioners will prepare input on any needed amendments to the Comprehensive plan for its November meeting. Commissioners will also utilize the three Maps being updated by Jay Engineering in its work.

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NOTE: Commissioners have already identified two areas of current need within the Village: (1) an increase in the presence of law enforcement for both traffic safety and public safety; and (2) action to address bicyclists' safety, e.g., widening road shoulder.

RE Item 8. Approval of Minutes: September 2, 2009

Jack Hirschhorn made a Motion to Recommend Approval of the September 2, 2009 Minutes, with Ruan Lourens Seconding, and the Motion passed Unanimously.

RE Item 9. Future Meetings and Agenda Items.

The next Regular Meeting of the City Council is Tuesday, October 20, at 7:00 p.m., and the next Regular Meeting of the Commission is Wednesday, November 4, at 7:00 p.m. Regarding a Joint Meeting of the City Council and P&Z Commission with the Village's Noise Consultant, to date Commissioners can attend the meeting tentatively set for November 5.

RE Item 10. Adjourn. Ron Montanez Moved to Adjourn our Commission meeting at 8:10 p.m., with Ruan Lourens Seconding, and it passed Unanimously.

Respectfully submitted,
Allison Thrash, Chair, Planning & Zoning Commission